

On Thursday, July 01, 2021, the Charlotte Valley Central School Board of Education held its Reorganization Meeting in the elementary Gymnasium.

Members present: B. Garrison, M. Moyses, and J. Vroman

Members absent: J. Ballard and R. Dianich

Others present: J. Harter, M. Waters, J. Plante and various members of the community.

J. Plante called the meeting to order at 6:30 p.m.

Pledge to the flag.

On a motion by **M. Moyses** and seconded by **J. Vroman**, the Board elected B. Garrison as President of the Charlotte Valley Central School Board of Education.

Election of Board Pres

*B. Garrison - yes M. Moyses - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

J. Plante administered the Oath of Office to B. Garrison as President of the BOE.

Oath of Office

On a motion by **J. Vroman** and seconded by **B. Garrison**, the Board elected M. Moyses to the position of Vice-President of the Charlotte Valley Central School Board of Education.

Election of the Board Vice Pres

*B. Garrison - yes M. Moyses - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

B. Garrison administered the Oath of Office to M. Moyses as Vice-President of the BOE.

Oath of Office

On a motion by **M. Moyses** and seconded by **J. Vroman**, the Board approved the following appointments:

District Clerk

J. Plante to the position of District Clerk from July 01, 2021 through June 30, 2022 with a stipend of \$2,000.00. (for clerk duties for all Regular and Special meetings only; workshops are excluded)

Troy Rider to the position of District Treasurer

Treasurer

Deputy District Treasurer is to be determined

Evelyn Jester to the position of Tax Collector at a stipend of \$2,800.00

Tax Collector

*B. Garrison - yes M. Moyses - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

M. Moyses administered the Oath of Office to J. Plante as District Clerk.

Oath of Office

On a motion by **M. Moyses** and seconded by **B. Garrison**, the Board approved to go into executive session regarding personnel.

Executive Session

*B. Garrison - yes M. Moyses - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

On a motion by **M. Moyses** and seconded by **J. Vroman**, the Board approved the following appointments:

Various Appts

- School Health Care – Southeastern Otsego Health Center
- Census Enumerator - School Nurse – Stipend To be determined
- Liaison for Homeless Children - School Nurse - No Stipend
- School District Independent Auditor – Raymond D. Preusser, CPA PC
- Delegate - NYS School Board Association – TBD
- Delegate Alternate - NYS School Board Association - TBD
- Purchasing Agent – Superintendent – No Stipend
- Central Treasurer – Troy Rider - No Stipend

- School District Attorneys – Hogan, Sarzynski, Lynch, Surowka & DeWind LLP
 Girvin & Ferlazzo, P.C.
- Attendance Officer – School Nurse – No Stipend
- Health Coordinator – School Nurse – No Stipend
- Records Access Officer – Principal - No Stipend
- Records Management Officer - Business Manager - No Stipend
- Asbestos (LEA) Designee – Director Facilities II - No Stipend
- School Lunch Reviewing & Verification Official – District Treasurer - No Stipend
- Title IX Compliance Officer – Principal- No Stipend
- Sexual Harassment Reporting Officers - School Nurse and Principal - No Stipend
- Civil Rights Compliance Officer – Principal- No Stipend
- 504 Compliance Officer – Principal - No Stipend
- Anti-Discrimination Compliance Officer – Principal - No Stipend
- "Right to Know" Officer – Principal - No Stipend
- Pesticide Control Officer – Director of Facilities II - No Stipend
- Article 19A Designee – Kathleen Winans - Per Contract
- Hazard Communication Notification Officials – ONC BOCES
- Internal Claims Auditor – Danielle Dorsey - Per Contract
- Labor Relations – ONC BOCES / Per Contract
- School Lunch Hearing Officer – Superintendent - No Stipend
- Appoint the Chairpersons of the Committees on Special Education and Pre-School Special Education in accordance with all Federal and State laws
 - CSE Chairperson – Kelly Coons – Stipend - Per Contract
 - CPSE Chairperson – Kelly Coons – no additional stipend
- Reappoint all preexisting parent members of both the Committees on Special Education and Pre-School Special Education.
- Reappoint the Special Education Impartial Hearing Officers as per the previously established list of Charlotte Valley Central School Impartial Hearing Officers.
- Reappoint George and Margaret Ortega to the Surrogate Parent to the Committee on Special Education.
- Reappoint all substitute teachers currently on the district's list of approved substitutes.
- Chemical Hygiene Officer(s)- Director of Facilities II and Danielle Dorsey.

continued participation in the National School lunch program for the 2021-2022 school year.

Dignity Act Coordinator - School Counselor

The "procedure to resolve a tie where two or more staff members are pointed to the same tenure area at the same Board of Education Meeting" shall be as follows.

The appointees' placement in the approved BOE minutes shall determine seniority. The appointee recorded first is senior. Subsequent appointees' seniorities are determined to be junior based on their relative placement in the minutes. (i.e. the 2nd appointee is next most senior, the 3rd appointee is next most senior, etc)

Professional development time of 100 hours over 5 years as follows:

11 faculty meetings per year (minimum) - 11 Hours

03 Superintendent's Days per year - 21 Hours

02 Staff Development Half Days per year - 06 Hours

Annual Total - 38 Hours

5 Year Total - 190 Hours

Director of Special Education - Principal/No Stipend

Substitute District Clerk - Troy Rider/No Stipend

Deputy Claims Auditor - Rachel Mattice

Data Security Officer - Superintendent

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed*
** J. Vroman voted no to CSE Chairperson only*

On a motion by **M. Moyse** and seconded by **J. Vroman** the Board approved the following designations:

- NBT Bank, NA
- JP Morgan Chase Bank, NA
- Community Bank NA (formerly WNB)
- Citizens Bank
- Delaware National Bank of Delhi
- 1st Thursday of each month at 6:30 p.m.
- 3rd Thursday of each month at 6:30 p.m.
- The Daily Star and the Mountain Eagle as the official newspapers.
- 3rd Tuesday in May (May 17, 2022) as the Annual Meeting/Budget Vote from 12 - 8 p.m.
- Chain of Command 1) Superintendent 2) Principal 3) Guidance Counselor 4) Dean of The Principal as the emergency interim Superintendent/CEO and the Superintendent as the emergency interim Principal.
- Emergency closings - vacation dates to be withdrawn for each emergency closing day after a fourth emergency closing day is used:

Official Depositories

Reg Bd Meeting Dates
Reg Bd Workshop Dates
Official Newspapers
Annual Budget Vote

Emergency Interim Superintendent and Principal

Emergency closings

- May 27, 2022 - (Friday)
- April 11, 2022 - (Friday)
- April 12, 2022 - (Thursday)
- April 13, 2022 - (Wednesday)
- April 14, 2022 - (Tuesday)

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by **J. Vroman** and seconded by **M. Moyse**, the Board approved the following authorizations:

- Chief School Officer authorizations:
- Certification of payrolls - Per Superintendent's Contract
- Negotiate contracts - Per Superintendent's Contract
- Interim Personnel appointments - Per Superintendent's Contract
- Building Project Change Orders <@20,000.00 - Per Superintendent's Contract
- Approve expenses, attendance at conferences, conventions, and workshops - Per Superintendent's Contract
- Authorization of electronic signatures for purchase orders and checks - Per Superintendent's Contract
- Establishment of Cafeteria Change Fund Officer - District Treasurer
- Authorized signature(s) on checks- District Treasurer
- (only one signature required) - Deputy District Treasurer
- Cooperative bidding agents - ONC BOCES and DCMO BOCES
- Authorization to appoint Impartial Hearing Officers - BOE President - 1 BOE Vice Pres - 2

Various Authorizations

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by **M. Moyse** and seconded by **J. Vroman**, the Board approved the following Bonding of Personnel:

Bonding Personnel

- Public Employee Dishonesty Form O (per loss) - \$3,000,000
- Forgery or alteration Form B (included Credit Debit Charge Card Forgery) - \$100,000 (Deductible \$500)
- Theft, Disappearance & Destruction Coverage form C (Money & Securities In and Out \$50,000 Deductible - \$500)
- Computer Fraud Coverage Form F (Including Wire Transfer Coverage) \$3,000,000 Deductible - \$1,000

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by **M. Moyse** and seconded by **J. Vroman**, the Board approved the following other items:

Re-Adoption of all Board Policies and Code of Ethics in effect during the prior school year.
 Mileage reimbursement at the applicable IRS rate.
 Establish Daily rates for:
 Substitute Teacher and Assistants
 Certified - \$115/day
 Uncertified with a minimum of Bachelor's Degree - \$105/Day
 Uncertified Non-Bachelor teacher subs and LTA subs - \$95/day
 Substitute Custodian - \$12.50/hour
 Substitute Office Help - current minimum wage
 Substitute Cafeteria Help - current minimum wage
 Substitute Teacher Aide - current minimum wage
 Substitute Nurse - RN - \$115/day; LPN - \$110/day; Other \$95/day
 Election Inspectors: (Rate of Pays current minimum wage): 1) Phyllis Butts 2) Vicky Porteus
 3) Donna Lubbers 4) Donna Calhoun (Chief Inspector)
 Invoke the protections of the New York State Public Officer's Law, section 18

Code of Ethics and Policies
 Mileage rate
 Sub rates

Election inspectors
 Public Officers Law

*B. Garrison - yes M.Moyse - yes J. Ballard - absent
 R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

B. Garrison asked if anyone would like to speak with the Board at the start of the regular meeting.
 No one requested to speak.

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the revisions to the preliminary agenda.

revisions

*B. Garrison - yes M.Moyse - yes J. Ballard - absent
 R. Dianich - absent J. Vroman- yes Roll call - Motion passed*

On a motion by J. Vroman and seconded by M. Moyse, the Board approved the following items:

- Minutes - June 03, 2021 Regular Board of Education Meeting Minutes, and June 24, 2021 Special EOY, Board of Education Meeting.
- General Warrant #46 dated 6/30/21 in the amount of \$2,074,108.33 with expenditures through 6/30/21.
- Cafeteria Warrant #47 dated 6/30/21 in the amount of \$20,280.55 with expenditures through 6/30/21.
- Federal Warrant #48 dated 6/30/21 in the amount of \$148,286.26 with expenditures through 6/30/21
- Capital Warrant #49 dated 6/30/21 in the amount of \$90,942.60 with expenditures through 6/30/21
- General Warrant #01 dated 7/1/21 in the amount of \$159,240.66 with expenditures through 7/1/21.

BOE Minutes

Warrant #46 dtd 6/30/21

Warrant #47 dtd 6/30/21

Warrant #48 dtd 6/30/21

Warrant #49 dtd 6/30/21

Warrant #1 dtd 7/1/20

Student Activity Report

Budget Status

Monetary donation

Monetary donation

Approval of the May Student Activity Report
 Approval of the Budget Status Report and the Revenue Status Report for the General and Cafeteria Funds as of 06/30/2021.
 Approval of the monetary donation of \$1,000.00 from the O'Connor foundation and increase the 2020-2021 budget for the same amount and allocate those funds as follows: \$1,000.00 to Budget Code # 2250-200 Program – Students with Disabilities. This is a grant Lisa Libby got for the District to buy equipment for the Autism Classrooms.
 Approval of the monetary donation of \$1,000.00 from the O'Connor foundation and increase the 2020-2021 budget for the same amount and allocate those funds as follows: \$1,000.00 to Budget Code # 2250-200 Program – Students with Disabilities. This is a grant Lisa Libby got for the District to buy equipment for the Autism Classrooms.
 Approval of the following bids from the following vendors for the 2021-2022 school year.
 Sinon Dairy: Bid # 2019-129A - Milk
 Bid # 2020-130
 Hershey: Bid #2019-129B - Ice Cream

Dairy Bids

Bimbo Bakery: Bid #2020-124 - Bread

Approval to surplus the attached list of library books due to damage or being outdated.

Surplus library books

Approval of the Memorandum of Agreement between Roxbury Central School and Charlotte Valley Central School for the 2021-2022 school year regarding the CROP program.

Crop Agreement

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the amendment of Dustin Sperry's appointment to begin on September 01, 2021.

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the board approved the following resolution for probationary appointment:

Upon recommendation of the Superintendent, and on motion of M. Moyse seconded by J. Vroman, the following probationary appointment is hereby made:

Name of Appointee: Dawn Wheeler

Tenure Area: Childhood Education 1-6

Date of commencement of probationary appointment: September 01, 2021

Expiration Date of appointment: September 01, 2025

Certification status: Initial

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the appointment of Kim Philby and Richard Haynes to the position of TriMusic National Honor Society Advisors for the 2020-2021 school year. The stipend for this position is \$668.50 each.

TriM Honor Society

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved to remove the positions of Dean of Students and Behavior Specialist from the list of ExtraCurricular positions being approved.

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the following:

Extracurricular

CSE Chairperson-Kelly Coons-Per CVTA Contract

Newsletter Coordinator-Jennifer Plante-Per CVTA Contract

Director of Athletics-James Harter-No Stipend

Senior Advisor - Rachel Mattice -Per CVTA Contract

11th Grade Advisor - Lois Klukkert -Per CVTA Contract

10th Grade Advisor - Christina Losie -Per CVTA Contract

9th Grade Advisor - Dustin Sperry/Cheryl Butler -Per CVTA Contract

8th Grade Advisor - Rachel Scott/Tammy Whitmore -Per CVTA Contract

7th Grade Advisor - Jessica Marino -Per CVTA Contract

Marching Band Advisor - Richard Haynes -Per CVTA Contract

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes* Roll call - Motion passed

*J. Vroman - no to CSE Chairperson

On a motion by M. Moyses and seconded by J. Vroman, the Board did not approve the appointment of Chris Weston to the position of Athletic Director.

B. Garrison - no M.Moyse - no J. Ballard - absent
R. Dianich - absent J. Vroman- no Roll call - Motion passed

On a motion by M. Moyses and seconded by J. Vroman, the Board approved the following:
All stipends are per CVTA Contract unless otherwise noted.

Color Guard - Richard Haynes
Music Director - Richard Haynes
Tri-Music Honor Society - Richard Haynes
Jazz Band - Richard Haynes
AIE Coordinator - Deb Thorsland
Robotics - Deb Thorsland
STEM Coordinator - Deb Thorsland
Art Club - Loretta Kotowicz
Safety Patrol - Deb Moorby
Prom Co-advisors - Renee Moyse/Kelly Coons
Varsity Club - Chris Weston
GAA - Cheryl Butler
Yearbook Co-Advisors - Jessica Marino/Lilly Malloy
7-12 Mentoring Chair - Rachel Mattice
National Honor Society - Rachel Mattice
Key Club - Lois Klukkert
Elementary Science Coordinator - Scott Hudak
Cheerleading Advisor - Rachel Scott
Student Council - Lois Klukkert
Boys Varsity Soccer - Chris Weston
Boys Mod Soccer - Michael Ballard
Girls Varsity Soccer - Lisa MacNeill
Girls Mod Soccer - Cheryl Butler
Varsity Baseball - Jim Wolf
Mod Baseball - Michael Ballard
Varsity Softball - Cheryl Butler
Mod Softball - Dustin Sperry
Boys Varsity Basketball - Michael Ballard
Boys JV Basketball - Randy Ontl
Boys Mod Basketball - Jim Wolf
Girls Varsity Basketball - Ray Preston
Girls Assistant Varsity Basketball - Phil Gerster
Girls JV Basketball - Dustin Sperry
Girls Modified Basketball - Cheryl Butler
Tennis - Lisa MacNeill
Golf - Jim Wolf
Ski Club - Jim Wolf
Track - Chris Weston
IST Member - Matt Jones
IST Member - Kelly Coons
IST Member - Christina Losie
IST Member - Deb Moorby
IST Member - Amanda Brownell
IST Member - Mary Leh
Website Coordinator - Jason Slocum - \$1,500.00

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by J. Vroman and seconded by M. Moyse the Board approved the appointment of David Carrington to the position of Building and Grounds Consultant at a per diem rate of \$282.49.

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the following Summer appointments:

Jennifer Jester - CROP Site Coordinator
Scott Hudak - Apex Instructor

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

Superintendent Report: Graduation was a success. Our first funding request under CRESA has been submitted. We will be doing HVAC, windows with this portion.

Interviews for ELA are happening tomorrow. Mr. Harter expressed how proud he was of the staff here at Charlotte Valley for all the hard work ensuring we achieved in person learning this year.

On a motion by M. Moyse and seconded by J. Vroman, the Board approved the following:

Jennifer Plante's contract.

Troy Rider's Contract

MOA for Jenn Plante

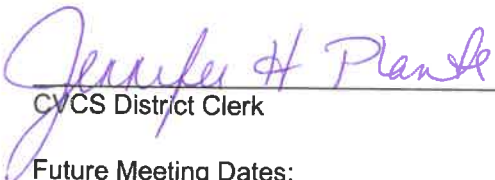
Principal's Contract

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

On a motion by M. Moyse and seconded by J. Vroman, the Board approved to go into executive session to discuss personnel.

B. Garrison - yes M.Moyse - yes J. Ballard - absent
R. Dianich - absent J. Vroman- yes Roll call - Motion passed

Respectfully Submitted,



CVCS District Clerk

Future Meeting Dates:

August 05, 2021 - Regular Board Meeting - 6:30 p.m. Elementary Gym

August 19, 2021 - Special Board Meeting - 6:30 p.m. Elementary Gym